

**GOVERNMENT OF TELANGANA  
GENERAL ADMINISTRATION (GENERAL, L&C) DEPARTMENT**

**U.O.Note.No.4634/Genl, L&C/2024**

**Dated:17.05.2024**

Sub: Official abbreviation for the Telangana adopted by the Government of India is TG – Replacement of all references to "TS" with "TG" in the nomenclature of all State PSUs, Agencies, Autonomous Institutions and any other Government bodies – Instructions – Issued.

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All the Special Chief Secretaries/Principal Secretaries/ Secretaries are informed that, the official abbreviation for the Telangana adopted by Government of India is "TG". Accordingly, it has been decided to adopt "TG" as the official abbreviation at the state level also with immediate effect.

2. All the Departments of Secretariat are directed to replace all references to "TS" with "TG" in the nomenclature of all State PSUs, Agencies, Autonomous Institutions and any other Government bodies, official documents (including letterheads, reports, notifications, etc.), signages within and outside Government offices, Websites and Online platforms and any other official communication.

3. All the Special Chief Secretaries/ Principal Secretaries/Secretaries are requested to review with all Government Institutions under their administrative control to ensure this migration seamlessly across the board and specifically ensure the following:

- 1) Adopt "TG" in all official Documents: All official documents, including policy papers, GOs, notifications, circulars, reports, letter heads, and other communication materials, should use "TG" instead of "TS". This includes both electronic and hard copy documents.
- 2) Standardization in Communication: All future official communication, both internal and external, should utilize "TG" as the abbreviation for Telangana.
- 3) Inventory and Stationary: Departments are requested to take stock of existing stationery and printed materials with "TS." A plan should be devised for their time bound replacement or overprinting with the updated abbreviation "TG."

4. All the Departments are requested to submit the action taken/ compliance report immediately, latest by 31<sup>st</sup> May, 2024 to the Joint Secretary to Government (Coordination), General Administration Department, Room No.20, 5<sup>th</sup> Floor, Dr.B.R.Ambedkar Telangana Secretariat, Hyderabad.

**SANTHI KUMARI  
CHIEF SECRETARY TO GOVERNMENT**

To  
All Special Chief Secretaries/ Principal Secretaries/  
Secretaries of Secretariat Departments.

**Copy to:**

All Heads of Departments (through their Administrative Department)  
The P.S. to Principal Secretary to C.M.  
The P.S. to Chief Secretary to Government.  
The P.S. to Secretary to Government, G.A.D.  
Sc/Sf.

**//FORWARDED::BY ORDER//**

  
**SECTION OFFICER**  
