

FORM III
(See Rule 5)

Application form for the grant of an advance required by the Government employees for carrying out Repairs, Extensions, Enlargement or Improvements to Houses Owned by the applicant/spouse/minor child

1. (a) Name (in block letters).
(b) Designation.
(c) ~~Scale~~ Scale of Pay.
(d) Present pay
2. (a) Department and Office in which employed.
(b) Administrative Department of Secretariat.
(c) Station where posted.
3. Please state:-
 - (1) Whether you are a permanent or non-permanent Government employee and the length of service rendered under the Government.
 - (2) Your permanent post (if any and the name of office and department concerned).
 - (3) Date of birth and age at next birth day.
 - (4) ~~Date~~ Date on which you will attain the age of 58/60 years.
 - (5) Is your wife/husband a State Government servant? If so give her/his name, designation, department under which employed etc.

4. Do you require the advance for enlarging or repairing living accommodation in an existing house/flat? If so, please state:-

No. of rooms in the house/flat (excluding lavatory, bath-room and kitchen).	Total floor area of the rooms (in sq. ft.)	If an additional storey is proposed to be added, is the foundation strong enough?	Particulars of addition desired			Amount of advance desired Rs.	No. of monthly instalments in which the advance with interest is proposed to be repaid.
			No. of rooms	Floor (in sq. ft.)	Area and Estimated cost		
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)

Note.- A plan of the house/flat should accompany the application.

5. (a) Is your title to the land/house undisputed and free from encumbrances?
 (b) Can you produce, if required, original documents (sale or lease deed) in support of your title? If not, state reasons therefor indicating what other documentary proof, if any, can you furnish in support of your claim?

6. In case you happen to be due to retire from service within ten years of the date of this application and are eligible for the grant of a gratuity or retirement gratuity, do you agree by giving a declaration in the Agreement Form that the Government shall be entitled to recover the balance of the said advance with interest remaining unpaid at the time of your retirement from the whole or any specified part of the gratuity that may be sanctioned to you?

DECLARATIONS

I solemnly declare that the information furnished by me in reply to the various items indicated above is true to the best of my knowledge and belief.

2. I have read the Rules regulating the grant of loans to State Government employees for house building purposes and agree to abide by the terms and conditions stipulated therein.

3. I certify that*

- (i) my wife/husband is not a Government servant my wife/husband who is a Government servant, has not applied for and/or obtained an advance under these Rules.
- (ii) ~~neither I~~ nor my wife/husband has applied for and/or obtained advance or loan from any other Government source for the repairs etc., to the house/flat.

Signature of the applicant
Designation

Station :
Date :